Throughout this guide the Pioneer LCD screen located between the door and window will be referred to as **LCD 1** and the other LCD screen along the right wall will be referred to as **LCD 2**.

**Normal Classroom Setup:**

Plug in your laptop using the VGA w/Sound cable provided

If your laptop doesn’t appear on the screen hold down the Function key and press the CRT/LCD button on your laptop (usually F8 or F5 but may vary depending on your laptop manufacturer).

You may need to repeat this step until the image appears on both your laptop and LCD 1.

**ELMO Setup:**

The ELMO (document camera) is located on the desk by the window. Please follow these steps to use ELMO.

1. Find the remote labeled “TV”. Press the red button under TV to turn on both Pioneer monitors on the wall.

2. Press the Doc Camera icon under the Tandberg Video Sources on Tandberg remote.
Or Choose Presentation from Menu, then select Doc Camera under Presentation.
3. Turn on Elmo (document camera) and switch the output image to Camera image.

4. The selected output image will then show up on both monitors.